



PUGET SOUND FOOD HUB COOPERATIVE MEMBERSHIP APPLICATION

Welcome to the 2018 Growing Season

This year, **applications are being accepted from March 1 - March 31.** Determinations will be based on the information submitted here in addition to our current product niches that we don't currently have a steady supply for. The Membership Committee will review your application and make a recommendation to the Board who will make a final vote. Applicants will be notified of the status of their application by the end of April.

Membership category applying for: Farmer Farmer/Processor

Due upon acceptance:

\$250 One-time refundable membership investment

\$100 Annual Membership Dues

APPLICANT INFORMATION

Business Name:

Contact Name:

Mailing Address:

City:

State:

ZIP Code:

Farm Address, if different:

City:

State:

Zip Code:

Email:

Phone:

Website:

Alternate Phone:

FARM INFORMATION

Business Designation: Corp Sole Prop LLC 501c3 Other: _____

UBI#

Business Start Date:

Number of sites in production:

Total acres in production:

Number of greenhouses and total square footage:

Gross Revenue: Under \$50K Under \$100K Under \$200K Under \$300K Under \$500K Over \$500K

Do you grow 100% of what you sell? Yes No If not, please explain:

If you are a Farmer Processor, where do you process your products?

What time of year do you process your product?



PUGET SOUND FOOD HUB COOPERATIVE MEMBERSHIP APPLICATION

FARMERS MARKET EXPERIENCE

Market name(s) and location:

What product(s) did you sell:

How many years?

WHOLESALE EXPERIENCE

Please outline your wholesale experience and what channels you have experience in selling to (example: grocery, distributors, food hub, etc.):

What product(s) did you sell:

How many years?

FARMING PRACTICES

Please describe your production practices and/or animal welfare practices on your farm:

What certificates do you have? Organic Transitional Salmon Safe GAP/GHP
 Certified Naturally Grown IPM Others:



PUGET SOUND FOOD HUB COOPERATIVE MEMBERSHIP APPLICATION

PRODUCT AVAILABILITY

Please list your product availability and capacity to sell through the PSFHC:

Vegetables:

- Artichoke Asparagus Beans, Snap Beans, Shelling Beets Broccoli Broccoli Raab Brussel Sprouts Cabbages Carrots Cauliflower Celery Corn Cucumbers Eggplant Fennel Garlic Gourds Greens, tender Greens, hardy Herbs Kohlrabi Mushrooms Onions/Shallots/Leeks Parsnips Peas Peppers Potatoes Radishes Rutabaga Summer Squash Tomatillo Tomatoes Turnips Winter Squash Other: _____

Fruit:

- Apples Apricot Blackberries Blueberries Currants Grapes Kiwi Melons Peaches Pears Plums Raspberries Strawberries Other: _____

Dairy/Eggs/Honey:

- Cheese Milk/Cream Butter Yogurt Chicken Eggs Duck Eggs Quail Eggs Honey Other: _____

Meat:

- Beef Bison Goat Lamb Chicken Duck Turkey Rabbit Other: _____

What are your top 5 selling wholesale items? _____

What months are your vegetables available? _____

What months are your fruits available? _____

What months are your dairy/eggs/honey available? _____

What months is your meat available? _____

Do you wish to sell all your products via the PSFHC? Yes No If not, explain:



PUGET SOUND FOOD HUB COOPERATIVE MEMBERSHIP APPLICATION

The reviewing committee gives priority to applicants that have an established customer base that they are willing to bring with them to the PSFHC. Do you plan to bring existing buyers to the PSFHC? If so, which buyers will you bring?

Please share some information about you and your farm:



Puget Sound Food Hub Seller Eligibility Check-list

The mission of the Puget Sound Food Hub Cooperative is to support and champion local, family scale farms by providing a direct connection with buyers in our region seeking high quality, locally produced food.

The Guide for Farmers and Ranchers will answer many questions and clearly state what is required to sell product with the PSFHC.

All applicants must meet the following eligibility requirements and provide documentation before their application will be processed:

- Complete the **Membership Subscription Agreement**.
- For successful applicants, a payment of **\$250** for Member-Coop Investment and **\$100** for Annual Member Dues is required prior to selling product over the marketplace.
- Print, sign and return the **Farmer and Rancher Commitment**.
- Farmers must be legally permitted to sell raw and value added agricultural products commercially. Please provide the PSFHC with a copy of your **Washington State business license**. In addition, specialty licenses may be required for products such as eggs, cut flowers, and products sold by weight. Please provide the PSFHC with a copy of any required **specialty permits and licenses**.
- Follow WSDA marketing guidelines** and have implemented quality production standards according to the size and scale. Reference: WSDA Small Farm and Direct Marketing Handbook.
- Print, sign and return a **W-9** form for the current year.
- Have at least one **year of commercial or wholesale experience** prior to participating in the Puget Sound Food Hub Cooperative (i.e. direct to restaurants, institutions and/or grocers).
- Comply with current county, state and federal **food safety requirements** for product categories. Reference: WSDA Small Farm and Direct Marketing Handbook.
- Each farm shall provide copy of the **certificate of insurance coverage** for a \$1M/\$2M policy.
*Please add as additional insured: Puget Sound Food Hub Cooperative, 15612 Best Road Mount Vernon, WA 98273. Tel: 360-428-7106. If you are using Cloud Mountain Farm Center as a drop site, please also provide an additional insured certificate to them: Cloud Mountain Farm Center, 6906 Goodwin Road, Everson, WA 98247, (360) 966-5859.



If you have any **best practice certifications** (GAP, Certified Organic, etc.) please provide a copy of these to the PSFHC.

A map, drawing, or **image of your farm** property/properties

Return completed applications to Puget Sound Food Hub Cooperative, 15612 Best Road, Mount Vernon, WA 98273, fax to 360-336-3751, or send electronically to jade@pugetsoundfoodhub.com.



Puget Sound Food Hub Cooperative Farmer and Rancher Commitment

The Puget Sound Food Hub Cooperative is committed to supporting Washington farmers. All farms participating in the Puget Sound Food Hub Cooperative have individually made a public statement about the standards of their farming practices and have received the “Guide for Farmers”.

Pledge

By signing this pledge, I agree to the Rules of Collaboration and Participation and verify that all farm information I have provided to the Puget Sound Food Hub Cooperative about our farm operations in our Producer Profile and Product Descriptions is complete, accurate, true and valid. For certification claims, I have provided complete, appropriate and current information and documentation. As a participating farm I fully understand that any knowing inaccuracy or failure to provide complete, proper and updated information and documentation will jeopardize my access to the Puget Sound Food Hub Cooperative’s distribution channels and participation in food hub related activities.

Agreement to Terms and Conditions

I agree that I have read and understand the Puget Sound Food Hub’s “Guide for Farmers” and agree to the terms and conditions outlined. I also understand that farms own their product through the supply chain and is at no time owned by the Puget Sound Food Hub Cooperative.

Farm Name

Print Name

Date

Signature



PUGET SOUND FOOD HUB COOPERATIVE MEMBERSHIP SUBSCRIPTION AGREEMENT

WHEREAS **PUGET SOUND FOOD HUB COOPERATIVE**. (hereinafter “**Food Hub**”) has incorporated as a cooperative association under the laws of the State of Washington for the purpose of facilitating the sale of agricultural products produced by its members through marketing, aggregation, and distribution of the same; and

WHEREAS the undersigned (hereinafter “Subscriber”) seeks to become a member of Food Hub for the purpose of participating in the said system of cooperative marketing, aggregation and distribution as to Subscriber’s agricultural products, and

WHEREAS Subscriber is willing to acquire one share of common stock in Food Hub required to become a member of Food Hub on the terms and conditions set forth below;

IT IS AGREED as follows:

1) Subscriber will acquire one share of common stock in the Food Hub for the price of Two Hundred Fifty Dollars (\$250.00). Upon (and only upon) payment of the purchase price in full, Subscriber shall be entitled to one non-cumulative vote in the affairs of the Food Hub as provided in its governing documents. The common stock is refundable, should Subscriber withdraw as a member of the Food Hub. Subscriber will also pay an annual member fee of \$100 per year, non-refundable, due before the annual meeting in January,

2) Subscriber has received and reviewed the Food Hub “Guide For Farmers and Ranchers”, (“The Guide”) the provisions of which are incorporated herein by this reference, and agrees that it will comply with the provisions and requirements of the same, as well as other requirements established by the Board of Directors of the Food Hub for its members.

3) As a further condition of this Subscription, at the time subscriber signs and submits this Subscription Agreement, Subscriber shall also submit to Food Hub a signed copy of the “Farmer and Rancher Commitment Form” contained in The Guide.

DATED this ____ day of _____, 20__.

Subscriber Farm _____

Signature

Print Name: _____